



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 17 JUNE 2013

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 28 JUNE 2013**

21 JUNE 2013

Public Business

- Denotes items that have been referred to Audit Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member (Strategic Finance and Resources) – 17th June, 2013

Report 4 Agency Workers and Interim Managers – Performance Management Report Q4 (1 January to 31 March 2013) with a Final Summary for 2012/13 Compared with 2011/12.

Recommendations

The Cabinet Member is asked to:

1. Require monitoring processes to continue for both Agency workers and Interim Managers
2. Ensure compliance with the corporate policy on the recruitment of Temporary Agency Workers through the Master Vendor, Reed Recruitment and Interim managers through the Preferred Suppliers List
3. Continue to work towards reducing expenditure on the use of agency workers.
4. Approve that future orders are not accepted if no reason is given for the need for the agency worker

The above recommendations were approved, subject to the following additional recommendation:

5. Monitor the progress of the expansion of the talent banks for short term cover, to reduce the reliance on agency workers.

Report 5 The Exercise of Delegated Authority in the Write-off of Debt Owing to the Authority in 2012/13

Recommendations

The Cabinet Member is requested to:

- 1) Review the level of write-offs authorised under delegated authority.
- 2) Approve an increase, to £5 million, in the value of debt which must be expected to be written off in a single financial year before an interim report to the Cabinet Member is required.
- 3) Agree to receive a further report at the first meeting of the new municipal year 2014/15 to provide an update for the period April 2013 to March 2014.

The above recommendations were approved.

Report 6 Performance Within the Revenues Service for the Period April 2012 – March 2013

Recommendations

The Cabinet Member is requested to:

- 1) Note the performance of the revenues service for the period 1 April 2012 to 31 March 2013;
- 2) Agree to receive a further report at the meeting of 21 October 2013 to provide an update for the period April 2013 to September 2013.

The above recommendations were approved.

Report 7 Performance Within the Benefits Service for the Period April 2012 – March 2013

Recommendations

The Cabinet Member is requested to:

- 1) Note the performance of the benefits service for the period 1 April 2012 to 31 March 2013.
- 2) Agree to receive a further report at the meeting of 21 October 2013 to provide an update for the period April 2013 to September 2013.

The above recommendations were approved.

Cabinet - 18th June, 2013

*** Report 5 Transformation Programme Progress Report**

Councillor Gannon

Recommendations

Cabinet is recommended to:

- a) note the progress that has been made in delivering specific reviews in the Transformation Programme
- b) affirm its commitment to the continuation of the Programme, and its contribution to the service improvement and cost reduction challenge.

The above recommendations were approved.

○ Report 6 2012/2013 Revenue and Capital Outturn

Councillor Gannon

Recommendations

Cabinet is recommended to:

1. Approve the final revenue outturn position incorporating an underspend of £3.5m.
2. Approve the proposed contributions of £2.5m from this underspend outlined in Section 2.3 subject to further Cabinet approval where specified.
3. Approve the final capital outturn position, incorporating expenditure of £53.6m against a final budget of £63.2m, a variance of £9.6m made up of net rescheduling of £8.5m and a net under-spending of £1.1m as set out in section 2.5.
4. Approve the resourcing of this capital expenditure in section 2.5.
5. Approve the outturn Prudential Indicators position in section 2.6 and Appendix 7.

The above recommendations were approved.

◆ Report 7 Delivering the Jobs Strategy – Annual Progress 2012/13

Councillor Kelly

Recommendations

Cabinet are requested to:

- (1) Consider and endorse the progress made by the Jobs Strategy for Coventry in its second year (April 2012 – March 2013)
- (2) Agree to the revised targets for 2013/14 for the Jobs Strategy (paragraph 2.10)
- (3) Consider any comments or recommendations from the Business, Economy and Enterprise Scrutiny Board (3)

The above recommendations were approved.

Report 8 Secondary SEN Broad Spectrum Schools: Outcome of Consultation on the Revocation of Statutory Notices and Revised Proposals

Councillor Kershaw

Recommendations

Cabinet is requested to approve the following recommendations:

1. Note the proposal to establish a new secondary Broad Spectrum special school to be delivered as part of the Government's Priority Schools Building Programme to replace the current Alice Stevens special school;
2. To consider and take into account the responses to the recent consultation as set out in appendix 1 to this report when making its decision;
3. Authorise officers to publish the necessary Statutory Notice to:
 - a) revoke the three previously determined statutory notices determined by Cabinet in March 2009 and;
 - b) make a prescribed alteration to Alice Stevens Special School to enable its co-location as a Broad Spectrum special school co-located with Ernesford Grange Secondary School.
4. Delegate authority to the Director of Children, Learning and Young People and Director of Finance and Legal, to finalise the details of the Statutory Notice.

The above recommendations were approved.

Report 9 Wyken Croft Primary School Credit Union Loan Application

Councillor Kershaw

Recommendations

Cabinet is recommended to:

1. Approve a credit union loan of £400K for Wyken Croft Primary School to be repaid over a maximum of eight years.

The above recommendation was approved.

#Report 10 High Speed 2 and Coventry

Councillor Kelly

Recommendations

Cabinet are requested to:

1. Recommend to Council that they adopt a new resolution on HS2 that:

‘Coventry City Council notes the Queen's Speech and the Coalition Government's determination to proceed, with opposition support, to progress HS2 with a Hybrid Bill. The Council therefore resolves to ensure the best possible outcome from HS2 for the City’

2. Give approval for officers, under the guidance of the Lead Member for Transport and the Cabinet Member for Business Enterprise & Employment to:

- a) Engage with HS2 Ltd, Network Rail and Department for Transport (DfT) to identify possible solutions to achieve the best possible outcome from HS2 for the City, both in terms of connectivity to HS2 and connectivity on the existing rail network.
- b) To work with consultants to develop an evidenced case with which to respond to the deposit of the HS2 Hybrid Bill.
- c) To report back to Cabinet on the outcome of recommendations (a) and (b)

The above recommendations were approved.

#Report 11 Implementation of the Living Wage

Councillor Gannon

Recommendations

Cabinet to make the following recommendations to Council:

1. The Living Wage be implemented in Coventry City Council with effect from 1 August 2013

2. That once implemented, the level of Living Wage paid to Council employees be reviewed annually as part of the budget process, informed by information available from national pay negotiations
3. Instruct the Director of Children Learning & Young People and the Director of Finance & Legal Services to consult the Schools Forum in relation to the funding of the Living Wage for Community Schools' staff
4. Instruct the Director of Children Learning & young People to consult with Head Teachers and Governing Bodies around the implementation of the living wage in Community Schools

The above recommendations were approved.

#Report 12 Review of the Members' Allowances and Expenses Scheme

Councillor Townshend

Recommendations

Cabinet is requested to consider the report of the Independent Remuneration Panel (IRP) and make a recommendation to Full Council as to whether each recommendation should be approved, rejected, or an alternative proposal approved.

Council is requested to:

- (1) Acknowledge the work of the IRP for undertaking the review
- (2) Consider each recommendation within the IRP's report
- (3) Note the recommendations of Cabinet
- (4) Approve, reject or amend alternative proposals for each of the following recommendations made in the IRP's report:
 - i. That the Deputy Cabinet Member position be subject to a Special Responsibility Allowance of £5,140 per annum (50% of the Cabinet Member SRA), with effect from 16 May 2013, and that the Members' Allowances and Expenses Scheme be amended accordingly.
 - ii. That the Deputy Cabinet Member SRA be reviewed after 12 months, in the light of experience.

- iii. That the Special Responsibility Allowance for the Leader of the Opposition be reviewed at a future meeting of the Independent Remuneration Panel.

The above recommendations were approved, subject to the amendment that:

Cabinet recommends that Council set the SRA for Deputy Cabinet Members at £3,500 per annum (rather than the amount recommended at (4)i above).

#Report 13 Starting the Friargate Business District to Regenerate the City, Transform the Council and Deliver Savings

Councillor Kelly

Recommendations

Cabinet to recommend to Council that it:

1. Commits to the wider Friargate development using the Project detailed in this report as a catalyst for jobs, growth and additional rates income.
2. Approves the overall affordability strategy for the Project as set out in this report.
3. Approves the rationalisation and changes to the Council's existing operational estate and its ongoing use, including the creation of a new Customer Services Centre within Broadgate House and the Civic and Democratic Centre in the Council House and the subsequent disposal of assets released.
4. Authorises officers to procure the required contracts and make necessary arrangements to achieve the Council office at Friargate, the Customer Services Centre at Broadgate, the Civic and Democratic alterations to the Council House and to the four suburban hubs, associated ICT infrastructure, project management and decommissioning arrangements at the total estimated capital cost of £59m.
5. Approves the addition of this scheme to the Council's capital programme for 2013/14 onwards and uses its prudential borrowing powers under the Local Government Act 2003 to finance the capital costs of the Project up to £59m.

6. Authorises the Council's section 151 officer to complete a submission to the Coventry and Warwickshire Local Enterprise Partnership and subject to LEP Board approval, onwards to HM Treasury, requesting that the Project benefits from an estimated £31m of prudential borrowing at preferential rates available from HM Treasury.
7. Approves that the capital receipts generated from the disposal of the resulting redundant operational estate be ring-fenced to finance the Project and request officers to prepare a disposal strategy for those assets.
8. Approves £1.7m of the City Deal monies/reserves already budgeted for in the Council's medium term financial strategy are utilised to finance project management costs within the overall approval of project costs in 4 above.
9. Approves project management and design costs of £1.4m that will be incurred at risk up until January/February 2014 when contracts are planned for signature.
10. Uses the recently established Cabinet Advisory Panel (Regeneration and Infrastructure) to provide political guidance and support to the operational aspects of the wider programme, including agreeing the scope and general remit of the programme delivery team as per the proposed governance arrangements in **Appendix 1**.
11. Authorises the Assistant Director – City Centre & Development to negotiate with an incoming second occupier to establish a national HQ, within the Friargate development based on the principles set out in this report and to receive a further Cabinet report at a later date with the details of the arrangement for consideration.
12. Delegates authority to the Director of City Services and Development and the Director of Finance and Legal Services, in consultation with the Leader, Cabinet Member (Business Enterprise & Employment) and Cabinet Member (Strategic Finance and Resources), to award contracts to achieve the Project within the affordability parameters detailed in this report.
13. Delegates authority for any other detailed legal and financial matters to the Director of City Services and Development and the Director of Finance and Legal Services, in consultation with the Leader, Cabinet Member (Business Enterprise & Employment), Cabinet Member (Strategic Finance and Resources) and Cabinet Advisory Panel.

The above recommendations were approved.

#Report 14 Friargate Bridge

Councillor Kelly

Recommendations

Cabinet are requested to:

1. Note the funding award Regional Growth Fund 3 for £12.7million for the purpose of constructing Friargate Bridge.
2. Approve that project management and design costs of £0.7million will be incurred at risk up until December 2013 when contracts would be signed.
3. Approve variations to the collaboration agreement with Friargate LLP to facilitate the bridge and boulevard works to an agreed timescale.
4. Support Friargate in the discharge of the reserved matters under the planning application and the required stopping up orders for the said works.
5. Recommend that Council:
 - a) Approve the addition of this scheme to the Council's Capital Programme for 2013/14 onwards
 - b) Approve the delegation of authority to The Director of CSD in consultation with the Cabinet Member (Business Enterprise & Employment) to award the ECI works contract for the bridge deck

The above recommendations were approved.

Report 15 Increasing Pupil Places Programme 2014: Aldermoor Farm, Broad Heath, Clifford Bridge, Coundon & Frederick Bird Primary Schools

Councillor Kershaw

Recommendations

Cabinet is requested to:

1. Approve total potential capital expenditure by the City Council for the extensions and modifications to Aldermoor Farm, Broad Heath, Clifford Bridge, Coundon & Frederick Bird Primary Schools to be funded by DfE Basic Need and capital maintenance grant, direct schoolfunding and Prudential Borrowing should future Central

Government allocations be insufficient to fund the above expenditure

2. Note the plans that are included in the appendices for the extensions and modifications to Aldermoor Farm, Broad Heath, Clifford Bridge, Coundon & Frederick Bird Primary Schools

The above recommendations were approved.

Report 16 Authority for Attendance at Conference

Recommendations

To consider the attendance of Councillor Gannon, a Conservative nominee, the Director of Finance and Legal Services and one additional officer from Finance and Legal Services Directorate at the CIPFA Annual Conference to be held on 10th and 11th July 2013.

The above recommendation was approved.

Report 17 Outstanding Issues

The Cabinet are recommended to consider the list of outstanding items as set out below and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting

The above recommendation was approved.

Joint Meeting of Cabinet Members (Business, Enterprise and Employment) and (Health and Adult Services) – 19th June, 2013

Report 5 Re-provision of Services Provided at Dick Crossman House and the Freehold Disposal of the Site

Recommendations

The Cabinet Member (Health and Adult Services) is recommended to:

- (1) Approve the closure of Dick Crossman House and the relocation, following consultation with service users and their unanimous wish to relocate, to new accommodation provide by Orbit Housing Association at Chace Avenue, Willenhall.
- (2) Declare Dick Crossman House surplus to operational requirements.

The Cabinet Member (Business, Enterprise and Employment) is recommended to:

- (3) Approve the marketing of Dick Crossman House for freehold disposal.

The above recommendations were approved.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 4.5.26 of the Scrutiny rules (part 4 of the Constitution) – ie. it relates to:
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



Customer and Workforce Services
Council House
Earl Street
COVENTRY CV1 5RR